

Central Union High School

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School Site Council Minutes

Monday, November 4, 2019

Time: 3:30 p.m.

Location: Parent Center

I. **Call to Order**: Meeting called to order 3:30 p.m. by Mrs. Apodaca

II. ***The Pledge of Allegiance***

III. **Welcome/Roll Call**/Motion to approve agenda by Mr. Henderson, second by Brandon Hernandez. Unanimous approval. Review minutes from Monday, October 7, 2019 School Site Council meeting. Mr. Henderson stated, “ Our conversation was about who is in control, but it seems that the school site council is in charge of making the budgets and it should be shown in the minutes.” Mrs. Apodaca responded, “SSC reviews the recommendations for actions and services and makes the recommendation for allocation of funds based on needs assessments. I will add this statement to our minutes from Monday, October 7, 2019. Will bring back revised minutes for School Site Council approval to our next meeting Monday, December 2, 2019.” Motion to approve the minutes was not made.

IV. **Site and District Parent and Family Engagement Policy Evaluation (ESSA Section 1116 a., CE 01)**
Mrs. Apodaca shared *Compensatory Education 2019-20 Program Instrument I. Involvement CE 01: Local Education Agency Parent and Family Engagement Policy*. She pointed out the responsibility the team has to seek parent input and participation. Mrs. Apodaca read aloud the following information which was highlighted:

1.1 (d) Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying the following: (20 U.S.C. Section 6318[a][2][D])

(i) Barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). (20 U.S.C. Section 6318[a][2][D][i])

(ii) The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers. (20 U.S.C. Section 6318[a][2][D][ii])

(iii) Strategies to support successful school and family interactions. (20 U.S.C. Section 6318[a][2][D][iii])

1.2 The LEA parent and family engagement policy for all schools (Title I and non-Title I) in the LEA shall be consistent with the following goals and purposes: (EC sections 11502, 11504, 11506)

(c) Build consistent and effective two-way communication between family members and the school so that parents and family members may know when and how to assist their children in support of classroom learning activities. (EC Section 11502[c])

(d) Train teachers, school administrators, specialized instructional support personnel, and other staff to communicate effectively with parents as equal partners. (EC Section 11502[d])

Mrs. Apodaca stated, "This is the tool we use to guide our parent involvement. We are currently going through FPM and part of what I do is gather evidence to support district parent and family engagement. How can we improve communication between parents and teachers? SSC is a great platform to inquire from our parents on how we can improve our efforts to reach-out to parents and improve our parent involvement. Mr. Urquidez stated, "In my experience I've had teachers that would respond quickly to my emails. I also use the portal and the weekly reports to stay informed and up-to-date on grades. The portal and weekly reports help me stay informed, and if there is a concern I email teachers. I have had to email teachers more than once before I get a response. I would like for teachers to acknowledge and reply to parents when receiving an email from a parent. I had an experience with a teacher that I emailed with a concern and received a response one month later. I understand teachers are busy, but a month late response is too long. Also, sometimes the student portal is not updated frequently enough and that is a problem. I would appreciate a response to an email when I have a concern." Mrs. Apodaca asked, "Would a 24 hour response be in a timely manner?" Mr. Urquidez replied, "At least a response within a week of receiving the email." Mrs. Hernandez stated, "I waited for a letter for two months, and I missed the opportunity to fundraise. When I received the letter, I received a copy of the letter, not the original, and missed the opportunity to fundraise. Now, I am having to pay \$1,000 for two of my children that are attending the A.V.I.D. trip. I like the idea of having protocols and training for teachers to communicate with parents." Mrs. Apodaca stated, "Thank you for your feedback. I will share with our team and look into protocols and training for teachers to better support communication between teachers and parents." Mrs. Apodaca continued with Board Policy Parent Involvement BP 6020. She allowed SSC members time to read and make comments, recommendations, and/or suggestions. Mr. Henderson stated, "I have a clarifying on the back side of the first page under cf.6171." Mrs. Apodaca stated, "Yes, 1% of the funding is to implement parent and family engagement activities. This amount supports all materials needed for our parent engagement meetings. For example, my monthly Wake Cup meetings, Title I, the Saturday event ran by our counseling team, our CTE and AP Parent nights, ELAC meetings, newsletter mailers and our SPARTA celebrations." Mrs. Plancarte asked, "Is \$5,000 enough?" Mrs. Apodaca replied, "Yes, it is enough. This is my second year organizing these meetings, and so far, it has been enough." Mrs. Apodaca continued with the Title I Parent Involvement Policy 2019-20 and the Compact between Our School and Our Home. She stated that these are included in the registration packet for all families. Also, this information is provided at Title I meeting which took place Monday, September 30, 2019, and she also shared it with stakeholders attending the first LCAP meeting Monday, October 28, 2019. SSC members had the opportunity to read and make recommendations. Mrs. Plancarte stated, "On number four, it still states Blackboard Connect. We no longer have Blackboard Connect. We have Aeries Communication." Mrs. Apodaca stated, "We will make the update to reflect Aeries Communication, not Blackboard Connect." Mrs. Plancarte asked, "Do teachers like Aeries Communication?" Mrs. Apodaca replied, "I think we need to provide training for teachers to learn about the tools in Aeries Communication. We need to work on protocols, we need teacher input regarding best practices in communicating with parents." Mr. Henderson added, "I didn't know Aeries Communication existed." Mrs. Plancarte added, "When we use it, most of the students don't get the message because parents have opted out." Mr. Urquidez stated, "The class of 2023 parents might be more involved. I attended the Wake Cup meeting in September and the computer lab was full with mostly 9th grade parents." Mrs. Apodaca added, "We are working on incentives to increase parent participation and involvement. We currently have two extra graduation tickets per year, if parents attend the three LCAP stakeholder meetings. Mr. Urquidez and Mrs. Hernandez will receive 8 additional tickets each because they have attended all three LCAP Stakeholder meetings all four years. Also, Mrs. Hernandez made a recommendation at our LCAP meeting to provide a VIP pass for Senior parents

that attend a number of parent meetings per year. The leadership team will be working on providing this incentive for the next school year.”

V. SPSA Overview - Evaluation of Actions and Services - Mrs. Apodaca provided data on the use of Reading Plus, participation in the after-school tutoring services, and D’s and F’s in Algebra I classes. Currently there are 427 students actively participating in the Reading Plus program. Mr. Henderson asked, “So, within advisory, does it require a COW?” Mrs. Apodaca replied, “Yes, it requires a COW. We are currently waiting on four new additions to our school.” Mr. Lyon added, “We lost two computer technicians this year, so we are trying to get 20 Chromebooks out and four new COWs are coming.” Mr. Urquidez asked, “What is a COW?” Mr. Lyon replied, “Chromebooks on Wheels.” Mrs. Apodaca added, “Some Chromebooks need replacement. We have been adding four new Cows per year, but we are in need of replacing the older ones. We will need to do replacements in the coming years.” Moving on to Algebra I students earning D’s and F’s during the 1st Quarter grade period. 202 students earned a “D” or an “F” in their Algebra I class. 202 passes were distributed Thursday, October 31, 2019, to remind students of the opportunity to attend RRR after-school tutoring. Mr. Henderson asked, “What is the total number of students enrolled in an Algebra I class?” Mrs. Apodaca replied, “I don’t have that number, but I will work on that information.” Mr. Henderson added, “So, for the benefit of our parents, science is a gatekeeper too.” Mrs. Apodaca added, “It is one of our LCAP Goals to close the achievement gap.” Mr. Urquidez asked, “What is the reason students are failing?” Mr. Henderson asked, “Do we have data to show improvement in the students attending tutoring? I mean is the money being well spent? I’m wondering how the students from the Upper Bound program benefit from it?” Mrs. Apodaca replied, “I need to work on data that shows if the support we provide is helping in academic achievement. We are providing academic incentives. For example, 3.0 G.P.A. at Semester will enter the student’s name into a drawing for electronic incentives. I have shared the LCAP presentation with students on our campus and have asked for feedback. So far, students want us to continue with after-school tutoring services and are pleased with the incentives. Also, our SPARTA celebration will take place this Tuesday, November 12th during advisory. We only have 9 students nominated by their teachers. I will send-out a reminder, so that we may promote recognition for “Problem Solver” students.” Mrs. Hernandez stated, “We need more students. We need more teachers to recognize students. Is there a limit to the number of students they can nominate?” Mrs. Apodaca replied, “There is no limit.” Mrs. Plancarte stated, “Letting teachers know that they may nominate students from their classes, not just advisory period, might increase the participation of teachers nominating students.” Mrs. Apodaca stated, “I will make that change to my email. I will ask for nominations.”

VI. Foster Youth and At Risk Support Review- Dr. Fernandez had an IEP meeting scheduled and was not able to attend today’s SSC meeting.

VII. ELAC Report - Mrs. Apodaca stated, “Mrs. Quijada was not able to attend today’s meeting, but she provided a copy of the ELAC minutes from the October 15, 2019 meeting.” Mrs. Apodaca allowed SSC to read the minutes and asked if there were any questions, comments or concerns. Mrs. Apodaca pointed out from the minutes that under VI. Comments one of the parents had requested more training regarding access to the Parent Portal.

VIII. Student Report- Miss Urquidez reported, “There is a talent show try-out today and tomorrow in Tr. 11. Our CIF game is this Friday, and we WON the BELL GAME!” Mr. Hernandez added, “We have a minimum day this Wednesday, tomorrow is the Half-Time Festival, and NO SCHOOL on Monday. Also, the Talent show is on the same day as Lunch on the Lawn.

IX. Principal’s Report- Mr. Lyon provided an update on the STEM building. He stated, “This week they have completed the concrete foundation. We will begin to see the shape of the building. There is a CIF game, then Thanksgiving break, and the BBQ fundraiser is this Wednesday.”

X. Next Meeting December 2, 2019, at 3:30 p.m.

XI. Adjournment: Mrs. Hernandez motioned to adjourn the meeting at 4:36 p.m. Mr. Hernandez seconded the motion. Unanimously approved. Meeting adjourned at 4:36 p.m.

Thank you for your commitment to CUHS School Site Council!