

Central Union High School

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School Site Council Minutes

Monday, October 7, 2019

Time: 3:30 p.m.

Location: Parent Center

- I. **Call to Order:** Meeting called to order 3:31 p.m.
- II. ***The Pledge of Allegiance***
- III. **Welcome/Roll Call/Introductions:** [Please see sign-in sheet](#). Mr. Urquidez motioned to approve agenda, Mrs. Plancarte seconded motion. Unanimously approved.
- IV. **Role of SSC (presentation):** Mrs. Apodaca explained the purpose and role of SSC. Its composition of 2 parents, 3 students, teachers, Principal, and other (could be classified, counselor), for a total of 10 members. She continued to explain the purpose of the SPSA plan and the LCAP plan. SSC roles and responsibility to stakeholders. Shared LCAP Advisory Committee meetings and activities outside the scope of SSC. The purpose and responsibility of SSC is the development, implementation and evaluation of the SPSA Plan. The cycle of continuous evaluation for improvement. She also shared the principal's role and responsibilities to SSC. The cycle of continuous evaluation is a step 1-7 (see slide presentation). Mr. Henderson asked, "Why aren't we involved with developing the numbers of expenditures/funding?" Mrs. Apodaca answered, "the money/funds are distributed according to our goals/needs." Mr. Henderson asked, "Who fills the numbers?" Mrs. Apodaca answered, "I input the number. Based on input from everyone, stakeholders." Mr. Lyon added, "We have different programs, and we gather input from department chairs." Mr. Henderson asked, "SSC determines the funding?" Mrs. Apodaca answered, "Based on the data, for example, there is a need to improve students' reading level, more money/funds have been allocated to support this need." Mr. Henderson asked, "The designation of funds is determined by SSC?" Mrs. Apodaca answered, "We, SSC, make recommendations on the funds that will be received. It is an estimated amount. We are not always certain we will receive the same amount of funds. That is the reason for our recommendations. It is always determined by the funds that will be awarded/received." Mr. Henderson asked, "When do we get those numbers (estimate)?" Mrs. Apodaca answered, "By December." Mr. Henderson added, "So, we wait by late spring to see where those funds are allocating. So, our involvement on the development of funds is limited." Mrs. Apodaca answered, "SSC, we are making recommendations based on funds we are hoping to receive. SSC, advisory committees, and school leadership work together and make recommendations based on needs to meet our goals. Mrs. Apodaca continued with SSC roles and responsibilities. Meeting procedures, Greene Act requirements, SSC Bylaws. [In reference to section 8 in our Bylaws], Mr. Urquidez asked, "Can other people attend SSC meetings and be in the back by section 8?" Mrs. Apodaca answered, "Yes, people, stakeholders, are invited to attend our meetings. They may sit in the back and listen. Prior to addressing our items listed in our agenda, they have 3 minutes to share any concerns, recommendations, or suggestions." Mr. Urquidez stated, "I might know some parents interested in hearing this information." **As per our minutes reviewed at School Site Council Meeting Monday, November 4, 2019, Mr. Henderson, School Site Council Member, stated, "Our conversation was about who is in control, but it seems that the school site council is in charge of making the budgets and it should be shown in the minutes." Mrs. Apodaca responded, "SSC reviews the recommendations for actions and services and makes the recommendation for allocation of funds based on needs assessments. I will add this statement to our minutes from Monday, October 7, 2019. Will bring back revised minutes for School Site Council approval to our next meeting Monday, December 2, 2019."**

V. **SPSA Overview:** Mrs. Apodaca pointed-out that each of the binders contain a hard copy of the SPSA plan. In addition, she walked us through the spartansnet.net website where the SPSA plan can be found. She continued by explaining that this year CUHS is going through a Federal Program Monitoring (FPM). She shared that we must provide evidence to support all of actions, expenditures, allocation of funds. All must be data driven and evidenced based. Mr. Urquidez asked, “Who represents us in the FPM?” Mrs. Apodaca answered, “Our Assistant Superintendent, Mrs. Hart, Mr. Lyon, and Mrs. Petter.” Mr. Urquidez asked, “What is the agency?” Mrs. Apodaca answered, “ The California Department of Education (CDE) works in conjunction with Federal auditors responsible for reviewing that we, CUHS, are being transparent and using our funds according to the purpose the funds are intended to serve.” Mrs. Apodaca continued to explain the importance of record keeping, allowable expenditures, and the importance to supplement, add programs and resources that will help us close the achievement gap. Mr. Henderson asked, “I don’t believe the library gets funding?” Mrs. Apodaca guided us to the SPSA Goal 2.4 Library e. EBSCO Periodical Annual renewal (\$900 Title I) f. Destiny Library Manager Maintenance agreement annual renewal (\$907.60 Title I). g. Gale Subscription database annual renewal and hosting fee for electronic books as currently configured (\$4101.68 Title I) and pointed-out that in the SPSA we included the annual subscriptions needed for the database; however, LCAP Goal 2.4 had allocated \$3,000 for books. Mr. Henderson asked, “We did not vote for that last year?” Mrs. Apodaca answered, “We used our needs assessment, the need to improve reading levels, and allocated funds in the new Reading Plus program. We need to assess where we can get the most bang for our buck, and at this time we are piloting the Reading Plus program, so that we can support our students in their need to improve their reading level. The LCAP will take care of the library request for books.” Mr. Henderson asked, “What we vote for and what is done is not binding then?” Mrs. Apodaca answered, “SSC provides recommendations based on the needs assessments that will meet our SPSA Goals. We invite advisory committees to share their data driven needs, we make recommendations and make decisions.” Mr. Henderson stated, “We have no authority then we are just an advisory.” Mrs. Apodaca continued with an example of the SPSA Plan and its purpose. She pointed out to SPSA 2.2 Professional Development g. College/Career Readiness & Get Focused/Stay Focused – Counselors to attend UC Conference, FAFSA Training, CASC and other trainings that enhance the counseling programs at the high school level. (5000: \$2,900 Title II) and SPSA Goal 4.2 Parent and community engagement j. Three counselors to host Saturday College and Career Readiness informational stakeholder (parent/student) workshop. (3 counselors *6 hours *40= \$720 + \$146 benefits) Mrs. Apodaca shared that last year counseling team had requested for this 2019-20 school year they be given the opportunity to attend CASC conference and asked for support with the Senior Jumpstart event. Mrs. Avelar added, “three out of the five counselors who went to the conference, came back motivated, had the opportunity to connect with other counselors, and received input, exchanged what works for them. Also, the Senior JumpStart event, this Saturday, we will help parents and students complete the FAFSA application, UC and college applications. Last year, we had 100 parents. We also received 250 planners that we used as incentives for turning in their blue sheet with FAFSA information. 175 seniors have received these planners. We know students love free stuff, so we applied for a grant for planners and received the planners.” Mr. Urquidez asked, “So, I can come this Saturday? Do I have to sign-up or just come?” Mrs. Avelar answered, “Yes, anyone can come this Saturday. We will be there to help any parent and student.”

VI. **Election of Officio members:** Mrs. Apodaca shared member roles and asked for nominations or volunteers to serve as SSC Chairperson, Vice-Chairperson, and Secretary. Brandon Hernandez moved to nominate Marcia Chavez for SSC Secretary. Mr. Urquidez seconded the motion. Mr. Urquidez moved to nominate Blanca Hernandez for SSC Chairperson. Brandon Hernandez seconded the motion. Mrs. Blanca Hernandez moved to nominate Mr. Urquidez for SSC Vice-Chairperson. Mrs. Plancarte seconded the motion. SSC unanimously approved Election of Officio member roles.

VII. **School Performance Data:** Mrs. Apodaca presented CAASPP ELA and Mathematics data, Reading Plus Assessment performance by grade level, number of students utilizing after-school tutoring services, and feedback from Title I stakeholder meeting. Mr. Henderson asked, “Do we track if these students attending after-school tutoring are economically disadvantaged?” Mrs. Apodaca answered, “Yes, we can track to see if each of the students attending are economically disadvantaged.” Mrs. Apodaca shared CAASPP incentives will be distributed Wednesday, during advisory. Reading Plus data showed the need for reading program

implementation. Mr. Uquidez asked, “Is this data affected by the non-English speaking students?” Mrs. Apodaca answered, “All students enrolled in an English class were tested.” Mr. Henderson asked, “What is the percentage of English Learners?” Mrs. Apodaca answered, “27%.” Mr. Henderson asked, “Who was tested?” Mrs. Apodaca answered, “All students enrolled in an English class were tested.” Mrs. Apodaca continued by sharing the recommendations, suggestions, and questions shared by stakeholders at the Title I stakeholder meeting. She continued by sharing the September SPARTA honorees.

VIII. Foster Youth and At Risk Support Review: Due to immediate student assistant support needed at DOHS, Dr. Fernandez was not able to attend today’s SSC. She will be attending our monthly SSC meetings to provide updated information regarding our Foster Youth and At Risk services. Mrs. Apodaca shared we are currently providing services to seven foster-youth.

IX. Student Report: Brandon Hernandez had nothing to report.

X. Principal’s Report: Mr. Lyon shared the first round of instructional walks with the English and Mathematics team had taken place, and the second rounds will take place by the end of the month. These rounds give the teachers the opportunity to observe best instructional practices and self-reflect.

XI. Next Meeting November 4, 2019, at 3:30 p.m.

XII. Adjournment: Mr. Uruquidez motion to adjourn the meeting at 4:39 p.m. Brandon Hernandez seconded the motion. Unanimously approved. Meeting adjourned at 4:39 p.m.

Thank you for your commitment to CUHS School Site Council!